

UNIVERSITY OF IBADAN
POSTGRADUATE COLLEGE
2021 GRADUATION AND 73RD FOUNDATION DAY CEREMONIES

Dear Graduands,

Congratulations on the successful completion of your Postgraduate programme at the University of Ibadan. Below is the outline of general information with respect to the 2021 Convocation Ceremonies.

General Information:

Attendance at the International Conference Centre is opened to graduands only. Parents and visitors are not allowed into the campus neither will there be any form of partying or social gathering during the period. All graduands are to comply with COVID-19 protocols, including wearing of face masks, physical distancing and use of hand sanitizer.

The following information is important to all graduands:

1. You are expected to have paid Convocation Dues and evidences of these will be collected. These include:
 - a) A sum of Twelve thousand, Five hundred naira (N12,500.00) to be paid into the Sundry Account of the Postgraduate College (PGC) (invoice is online @ www.pgcollege.ui.edu.ng) as a special offer for Research Frontier, Academic Transcript (Student's Copy) and Postgraduate College commemorative gifts
 - b) Hiring of Master's Academic Outfit – N3,000 (Three Thousand Naira Only) To be paid through remita
 - c) M.Phil and Ph.D Academic outfits Gowns should be collected in Room A19, PGC between 9am – 2pm daily.
 - d) Presentation of the PGC financial clearance reflecting the payment for graduate fee or pay the sum of five thousand naira (N5,000) to the PGC Sundry Account @ www.pgcollege.ui.edu.ng
 - e) Presentation of receipt of Alumni dues (N1,000) to be paid at alumni centre of the University
2. **The foregoing payments are mandatory to all graduands whether or not they attend the convocation ceremonies; hired or purchased academic outfit. Certificates shall not be issued until all these payments have been made and hired academic outfits returned in good condition.**
3. Distribution of academic gowns, Order of Proceedings and other materials will commence 24 hours prior to the PGC convocation activities. This will take Place at the Postgraduate College
4. Graduands are expected to be formally dressed and properly robed before they proceed to the International Conference Centre, Venue of the 2021 Graduation Ceremonies on 16 November, 2021 for PGD, Masters and M.Phil. and on 17 November (D.Litt. & Ph.D.) for all Faculties, Institutes and Centres. Procession into the hall starts at 8:15am daily and all graduands must be seated not later than 8:45am.
5. Robing of graduands will commence at 7:00am each day at the venue of the ceremony.
6. Graduands should wear the tassels of their caps to the left throughout the ceremonies.
7. Taking of photographs or unauthorized movement inside the hall will not be allowed. Neither will lateness into the hall be tolerated; late arrivals will sit at the gallery.

8. Graduates should return hired academic outfits not later than 24 hours after the date of their ceremonies (i.e. 18 November, 2021) between 9:00a.m. - 4:00p.m.
9. **Failure to submit the academic outfits 24 hours after the ceremony shall attract a fine of N500 per day.**
10. **Graduands who fail to return the academic outfit will have their Certificate withheld until they fulfill the above requirement.**
11. **Any damage done/caused to the Convocation outfit/gown attracts a surcharge of #6,000 for the gown, #3,000 for the hood and #3,000 for the cap as the case may be.**
12. **Please note that there will be no hand shake with the Vice-Chancellor. Female graduands are expected to courtesy, while male graduands will bow but should not remove their caps**
13. **Graduands are expected to stand when the Academic Procession enters/leaves the Hall and when the national Anthem/University Anthem are being sung or played. Graduands are requested to please be orderly and wait till the end of the Ceremony.**
14. **COLLECTION OF CERTIFICATES:** Graduands are expected to collect their certificates at the Postgraduate College immediately after the ceremonies. The certificate will be issued upon presentation of evidence of payment of ₦7,500 certificate fee and clearance from Postgraduate College, Department and Kenneth Dike Library. The Certificate fee should be paid through Remita.com
15. **Completion of Evaluation form: All graduating Students (PGD, Masters, M.Phil, Ph.D and D.Litt) are required to complete and submit PGC evaluation form <https://forms.gle/pFd3WNwALpdLLwrU9>**
Please note that this exercise is mandatory for all graduating Students

PLEASE NOTE: Further information on Convocation requirements stated in the University Bulletin is binding on ALL graduands. Maintenance of order among the graduands before and during the ceremony is important. Also, check www.pgcollege.ui.edu.ng for further enquiries.

Kindly note that this supercedes the earlier notice dated 28 October, 2021

Thank you.

**Deputy Registrar
Admission and General Administration
Postgraduate College
02 November, 2021**